

IQAC takes initiative in preparation of action plan and its implementation. Recording of departmental activities, preparation of AQAR and AADPI of the respective year

**SRI MAHAYOGI LAKSHMAMMA GOVERNMENT DEGREE COLLEGE, YEMMIGANUR**

**Implementation of Institutional Annual Action Plan: Annexure 03  
IQAC: 2017-18**

S.No	Type of Activity	Name of Activity	Resource person/Institution/Industry/NGO/Experts/Department involved	No. of Students participated	Time line		
					June-Aug	Sep-Nov	Dec-Feb
1	College Admissions						
		Formation of Admission Committees	Lecturers in charge of all departments	Nil			
	Parents meet	Interaction with new Stake holders :	Princip al. IQAC Coordinator, , Lecturers In charge of all de partments	Freshers & Parents	07-07-2017		
2	Orientation Programme	Introducing the resources, timings etc. to the new students  Focusing on Campus Culture Code	Princip al, All Lecturers	Freshers	07-07-2017 & 26-07-2017		
		Identification of students with innate talents	IQAC Coordinator, Physical Director, NSS Coordinator, NSS Programme officers, Cultural Coordinators, Union Committee	Student Class representatives			
		Freshers' day celebration	Welcoming new students by seniors	II & III yr students	05-08-2017		

	Eve teasing & Anti Ragging	Enlightenment on social and Gender issues related to campus	Awareness programmes on the consequences of Eve teasing & Anti Ragging.					27-11-17	
3	Administration	College Calendar	Principal, IQAC Coordinator, Union committee	Union Secretary and Class representatives					
		Statutory and Non statutory committees	Formation of various committees, cells and dubs						
		Examination pattern	Preparation of Academic calendar, Examination pattern, Semester System, Internals, Schedule of examinations as per R.U., Kurnool						
		Biometric attendance	Biometric attendance system through IRIS was implemented from the second semester to strengthen the system.			21-11-2017			
4	Faculty development initiatives	Brainstorming sessions on preparation of Proposals, Report writing, Project writing, Research articles, Documentation procedures	Faculty members	All the staff members					
		Faculty Forum	Sharing of Knowledge by Lecturers	All the staff members (Teaching & Non Teaching)				04-12-2017	
5	Teaching and Learning &	ICT enabled teaching	PPTS, Documentary screenings, Online tutorials, etc.	All the departments and students					

	Evaluation	Virtual Teaching Location	An ICT initiative of RUSA Colleges. A virtual Class room with ICT equipment was established in the College. Students are getting access to Virtual learning environment on campus through RUSA Scheme for Infrastructural development scheme of Component 7			20-10-2017, 23-10-2017, 24-10-2017, 26-10-2017, 02-11-2017, 20-11-2017,	20-11-2017, 05-12-2017
		Peer teaching		All the students			
		Remedial coaching classes & Finishing school activities	Remedial coaching classes for Slow learners and Student study projects to upgrade the levels of advanced learners	All the identified students		15-9-17 to 22-9-17	
		Certificate Courses	A forty day certificate Course in Spoken English	Department of English and students from all groups			November & December 2017
		Evaluation work	Evaluation of assignments, internal exams, student study projects, student seminars and posting of marks in departmental and central marks register				
6	Career Guidance	Career oriented Programmes	Provision of Career guidance and coaching through Career Guidance cell and some of the departments of the College through special coaching programmes for PG entrance, B.Ed. Entrance, Bank exams, and other competitive exams and awareness on Job opportunities  A three day Training Programmes on Softskills  Awareness on Bank exams by Sri Sai Krishna Bank Coaching Center, Kurnool	All the students	30-06-2017	28-08-2017	15-02-2018 to 17-02-2018 23-02-2018
		Notification Display	Notifications of PG entrance, different competitive examinations of various sectors are displayed	Department of Library, all the			

			regularly in Library	departments All the students			
		News Paper clipping files on career Guidance	Compilation of the News Paper clipping files on career Guidance such as Prathibha, Study, Vidhya, Chaduvu from different news papers	Department of Library, all the departments All the students			
		Subscription of Career Magazines	Subscription of Career Magazines such as Vijeta competitions, Udyoga sopanam, Current affairs, Employment News, Banking services Chronide, etc. to Provide career guidance.	Department of Library All the students			
		Awareness & Material supplementati on	Awareness programme on Bank coaching is arranged. Provision of material supplementation for competitive examinations in association with Sai Krishna Bank Coaching center.	All the students			
7	Awareness on Examinations	Orientation on Examination pattern, Tips for preparation for exams	Awareness on the existing examination pattem i.e. Unit tests, Term 1 & Term 2 Exams, Semester, Internal examination system, Pre-final examinations, Practical examinations and annual examinations for I, II & III Year students in view of newly introduced semester system.	All the staff members and students			
8	Student support activities	Curricular activities	Unit tests, , Term 1 & Term 2 Pre-final, Practical examinations along with Internal examinations  Student study Projects, Student seminars, Assignments, Material supplementation.	All the staff members and students			
		Co Curricular activities					
		Sports & Games	Talent hunt, Performance analysis, Selection of the probables, Coaching and training sessions, Evaluation through intra mural competitions, Practice hours prior to Inter University, State level, PYKA, Yuva tarangam and National level competitions. Sports day celebration	Physical Director, Games and Sports committee members, All the students		17-10-2017	

		NSS	Orientation for the enrollment of students as NSS Volunteers, Adoption of villages for the propagation of Literacy, sanitation, health, social, Legal and Gender issues and conduct of society outreach programmes like Blood donation camp	NSS Programme officer & NSS Volunteers			
			Extension activities to create awareness on Environment, HIV/AIDS, observation of Ozone Day, Vanamahotsavam, Social issues such as Human Trafficking, Environment Conservation, Mishaps on Blood Donation etc.	NSS Programme officer & NSS Volunteers with all the students		16-09-2017 12-10-2017	01-12-2017
			Medical Camp to provide awareness on Health and hygiene, to propagate the concept of Aurveda the Indian school of medicine, to distribute medicines on free of cost to the needy.	Chemistry Department & NSS wing			
			Janmabhoomi - Maa Vooru Programmes  A Eleven Day programme of State Govt. Initiative to create awareness to the rural public on Welfare, Health, Clean and Green, Education, ODF, Natural Resources, Agriculture and allied fields, Good Governance and Technology, Vision swama Andhra Pradesh and Ananada Lahari was conducted in adopted village Hanumapuram				02-01-2018 To 11-01-2018
		Road safety week celebrations	An awareness programme on road rules and safe journey was arranged. Smt. M.V.I. Kusuma was invited to enlighten the students on the topic			27-11-2017	
		Extra Curricular activities					
		Cultural activities Yuvatarangam	Provision of coaching and training to the students to participate in Yuvatarangan Cultural and Sports festival at district level and state level				

		Extension activities	Student seminars, Guest Lectures, Awareness programmes, Interactive sessions, Quiz Programmes, Competitions, Group discussions, debates etc. in view of the observation of National and international important days as per the CCE schedule	All the Departments and students			22-12-2017 25-01-2018 30-01-2018 21-02-2018 28-02-2018
		Student study Projects	All the departments	All the staff members and students			
		Educational Tours:	Field Trips, Educational tours, Study tours, Botanical tours, Plant collection programme in local fields.	All the staff members and students		20-09-17 21-09-17 23-09-17 24-01-18	
		Women empowerment cell	Activities on Gender sensitization to provide knowledge on Human and gender rights, to create awareness on health problems and security problems.  Free Health Camps and medicine distribution	All the students			
9	Research & Extension	Research projects	Major/Minor Research projects	Proposals are sent for			
		Research Publications	Artides, Books/Chapters in Books, Radio Talks	All the staff members			
		Seminars/Workshops/Training Programmes	Conducting /Participating as paper presenters & Resource person, rapportiers  3day workshop on Disaster management 3 day training programme on Softskills	All the staff members		23-11-17 to 25-11-17	15-02-18 to 17-02-18
		Training programme on Disaster Management	Conducted for 3 days in collaboration with SETKUR, Kumool District. Students were taught on the concepts like first aid, how to react to any disasters, procedures to help the people etc.			28-11-2017 to 25-11-2017	

10	Society outreach programmes	Awareness programmes, Rallies, Camps, literacy Programmes, Blood donation camps, celebrations of important days	NSS, WEC, Department of Physical Education and other departments	Department in-charge Lecturers Student NSS volunteers		05-09-2017	
			Geo tag enrolment and survey for ODF at Kambadahall village (700 Houses) in Peaadakadaubur mandal	25 NSS Volunteers and NSS PO		29-11-2017 to	08-12-2017
			Swachha Bharat Programme in collaboration with the Department of Police, Yemmiganur cirde at Govt. General Hospital, Yemmiganur				08-12-2017
		Recognition by the local media	The print media has recognized the activities conducted by College NSS and Eco Club and published the achievements of the College and students' views on various issues			30-11-2017	
		Care and concern towards the needy	The Staff and students of the College have visited the Raghavendra Anadha asramam and donated one day meal and also donated two gas stoves to the inmates in view of National Mathematics Day ,New Years Day and International Matru Bhasha Day,				22-12-2017 01-01-2018 21-02-2018 25-02-2018
		Blood Donation Programme	The NSS Unit and the Volunteers have donated blood to IRCS and organized an awareness programme to remove the mis beliefs and mishaps on Blood donation	NSS PO & NSS Volunteers			09-02-2018
11	Environment related activities	Plantation programmes	NSS Unit and the department of Botany initiative on vana mahotsavam	NSS PO & NSS Volunteers Botany Department	09-08-2017		
		Swachha Bharath programme	NSS initiative on Clean and Green Campus	All the staff members and students			
		Environment education programmes	ECO Club, Chemistry & Biology Departments, NSS Unit	All the staff members and students			

		Documentary screening	Sensitization on Environmental issues				
		Ozone week celebrations				17-09-2017	
12	Women Empowerment &	Awareness programmes on Eve teasing	IQAC & Women Empowerment cell	WEC members Student participants		27-11-2017	
	Gender sensitivity	Awareness programmes	Seminars, Guest lectures, Documentary screenings, Debates on Gender issues	WEC members Student participants			
		Health awareness	Medical Camp to provide awareness on Health and hygiene, to propagate the concept of Aurveda the Indian school of medicine, to distribute medicines on free of cost to the needy.	WEC members Student participants			02-02-2018
		Observation of International Women's Day	Student interaction with successful women of different careers to inspire the Women folk of the College				08-03-2018
13	Learning resources	Library	Books, Journals, Magazines, News Papers, CDs,	Library Committee			
		Labs	Science Labs, Commerce Lab, Language labs etc.  Conduct of Practicals as the experienced learning	All Labs, Lecturers Students			
14	Alumni	Interaction with prominent Alumnae	Motivation for the students through Alumni meet	Alumni committee			
		Medical Camp	Free medical checkups and distribution of medicine for Swine flu, Dengue, Brain fever, Skin disorders.				
15	MOUs.	Linkages with various organizations	Students exposure to the realia, interaction with hands on practice and expertise  06 existing MOUs with Govt and Non				



			Govt. organizations				
		Remedial coaching classes	Remedial classes for slow learners and failed candidates by the in house Lecturers and the eminent speakers from outside.	Identified students			
18	NAAC preparation work						
		AQAR preparation	Submission of AQARs from the Year 2016-17	Principal & IQAC		05-09-2017	
		Action plan for the year 2018-19	Preparation of Action Plan for the coming year & Brain storming session.	IQAC & all the Staff members			
19	Activities undertaken as the member of DRC	DRC Review meeting	Active participation as a member institution of DRC in Fund pooling, allotment, utilization, Resource sharing and HR sharing and to discuss on Academic and Examination schedules	ID principal, DRC Coordinator, All the Principals of member colleges			
20	ECO Club	Green initiatives	Implementation of Vanamahotsavam programmes, Conducting of awareness programmes on Renewable Energy, Water and Energy conservation etc.	Dept. of Botany, Chemistry and NSS			
21	Virtual learning Center	State Govt. initiative of revolutionized class room teaching inaugurated on 13-12-2017	The College as a part of 56 RUSA Colleges is contributing with its online lessons through virtual class room.			14-12-2017 ,5-12-2017 19-12-2017,30-12-017, 27-01-2018,05-02-018, 06-02-2018,07-02-018, 17-02-2018,19-2-2018 21-02-2018,2-02-2018 ,24-02-2018,06-03-018	
22	Infrastructure development		A noticeable development in physical infrastructure is monitored this year.				
			Compound wall construction				
			Staircase construction in between Physics and Zoology 9epts..				
			Administrative block construction				
			Fixation of Solar Panels of 24 KV.				

23	Skill development activities	APSSDC initiative	To create awareness on the importance of technical skills, Placements and Campus recruitment training			08-09-2017 15-02-18 to 17-02-2018	
24	Campus Placements	JKC Campus drive through ID College	3 Students out of 6 students got placements in Hetero Drugs Company as Quality Checking staff @Rs.9500/month  In the Mega Job Mela conducted on 23-02-18 in ID College				23-02-18